

EMPLOYMENT SERVICES



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Employment Services provides support to graduates from WTC Training programs, and to other individuals referred by a DORS counselor, who are engaging in the job search. Employment Specialists carefully evaluate both the prospective employee and the job at-hand to ensure that each person's skills and abilities are matched to the specific employer's needs.

SERVICES INCLUDES:

- Job search assistance
- Cover letter and resume development
- Interviewing skills preparation
- Career search skills
- Business etiquette training
- Networking and job development
- Education on how to disclose disabilities and request accommodations

WTC RECRUITING & INTERVIEWING

- Arrange internship opportunities across the state to provide career exploration and on-the-job experiences
- Create customized trainings to explore/develop personal training interests and address an individual's unique skills
- Work with employers to schedule recruitment events and interviewing opportunities with students and field referrals
- Provide information on financial incentives to MD businesses, including on-the-job training (OJTs), wage reimbursements, and city, state and federal tax credit assistance

JOB SUPPORTS & CONSULTING SERVICES

Success at work may be supported by on-the-job skills training, educating employers on accommodations and disabilities, on-going communication with the supervisor, and developing of effective communication strategies. We work closely with the consumers' field counselors to discuss if Job Coaching supports are needed.

